

QLD EMPLOYERS

Are you Aware?

Under Queensland legislation all employers must appoint a Rehabilitation and Return to Work Co-ordinator if they:

- 1) have wages in Queensland of \$6.507 million for the preceding financial year or
- 2) are in a high risk industry with wages in Queensland for the preceding financial year of \$1.981 million.

It is advised all employers appoint a Rehabilitation and Return to Work Co-ordinator regardless of the size of their business, to identify any shortfalls in being able to proactively manage work related injuries. This will also ensure the organisation is meeting any legislative requirements.

The role of a Rehabilitation and Return to Work Co-ordinator is to assist in the return to work of injured workers and co-ordinate return to work activities within the workplace. This role can be outsourced to DP Training & Consulting Pty Ltd.

DP Training & Consulting Pty Ltd specialises in WorkCover claims management and provides a cost effective option for the co-ordination of the workplace rehabilitation process. Our goal is to facilitate early and effective work based rehabilitation resulting in reduced down time, increased productivity and reduced WorkCover premiums for the employer. Also faster recovery and reduced suffering, job and financial security and improved self esteem for the injured worker.

OUR RRTWC SERVICES

- Ensure that risk management processes are in place to prevent workplace injuries
- The development of required workplace policy & procedure documentation
- The implementation of policy & procedures through training all staff
- Developing induction programs for return to work practises
- Case management of all Workcover claims
- Overall coordination of return to work activities within the workplace and the injured worker



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DP TRAINING PTY LTD

Developing Personnel Training & Consultancy for
your Business



Rehabilitation & Return to Work Coordination



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DP Training Pty Ltd - Rehabilitation & Return to Work Coordination Services

DP Training Pty Ltd is your preferred provider of Rehabilitation and Return to Work Co-ordination, who offer specialised services for your business when you need a Rehabilitation & Return to Work Coordinator.

It is essential for any organisation to ensure the health and safety of its workers, contractors, customers, visitors and to the general public. By utilising a risk management process DP Training Pty Ltd can assist your organisation in the prevention of workplace injuries, resulting in reduced workers compensation claims, less lost productivity time and furthermore, lower your insurance premiums.



Through our holistic approach we can offer services including:

- Injury prevention
- Incident management
- Injury management
- Risk management and
- Policy & Procedure development

THE BENEFITS OF OUTSOURCING

The benefits of outsourcing the role of Rehabilitation and Return to Work Co-ordination to DP Training & Consulting Pty Ltd include;

- Reduce costs associated with having a full time staff member appointed to this role
- Utilising your staffs skills as they are intended, focussing on what your organisation does best
- Peace of mind knowing that qualified personnel are dedicated to your business
- Experience working with WorkCover Queensland and a working knowledge of the Workers Compensation and Rehabilitation Act 2003
- Assurance that best practice case management principles are used to co-ordinate an early as possible return to work for the injured worker
- Communication with all stakeholders is conducted in a professional, timely manner with a common goal identified and agreed upon by all parties
- Having an impartial person to assist when relationships between stakeholders are strained or have broken down
- By engaging DP Training & Consulting Pty Ltd from the day of injury (or as close to as reasonably possible), claims costs can be reduced, ensuring employer premiums are kept to a minimum
- Assurance that your organisation is complying with legislative requirements

THE ROLE OF RRTWC

The role of your Rehabilitation and Return to Work Coordinator— DP Training & Consulting Pty Ltd.

- Develop workplace Rehabilitation Policy & Procedure documentation customised for your business
- Implement the policy & procedures through training of all staff
- Initiate early communication with all stakeholders (i.e injured worker, employer, Work Cover Qld, treating GP & other allied health professionals) to identify current position within organisation & suitable duties available, coordinate case management
- Complete all relevant paperwork for lodgement with the insurer and other stakeholders
- Develop a suitable duties return to work plan after consultation with all stakeholders
- Advise all stakeholders of their rights & responsibilities under the legislation regarding rehabilitation & return to work processes
- Regularly communicate with all stakeholders to ensure all parties are adhering to their obligations in order to achieve the goals of the return to work plan
- Maintain confidentiality of all stakeholders involved within the process
- Obtain feedback for continuous improvement strategies within the organisation